

**Tyngsborough Sewer Commission
Meeting Minutes
April 28, 2011, 6:00 pm
Location: Tyngsborough Town Hall**

APPROVED 6/23/11

Commissioners Attending: Gerry Foley, Jeff Hannaford, Rick Reault (arrived at 6:35 pm)
Also attending: Christine Miceli, Administrator

Call to Order

The meeting was called to order by Gerry Foley at 6:00PM.

Citizens' Time

None

Superintendent's Update

- Flow is slowing down and getting back to normal
- There has been some trouble with the generator at Audrey Ave.
- Allen and Paul will be starting spring clean-up

Administrator Update

- Chris spoke to Attorney Blake regarding SE Properties settlement. Attorney Blake reported that a "verbal settlement" had been reached, but that a written settlement had not been filed. Chris will follow up with a certified letter requesting our file.
- Woodard and Curran invoice and final Drawdown of the SRF were reviewed
- Budget-to-Actual was reviewed with commissioners
- Excise Tax bills were received for two department vehicles. Abatement will be filed.

Complaints

The Tax Collector was contacted by Berry's Grove. There had been a burst pipe in a vacant trailer over the winter and Berry's Grove was charged for gallons of water that were not in fact used. They are requesting an adjustment to their sewer bill. The commissioners are willing to consider adjusting the bill. Chris will compile water usage numbers from previous years.

New Business

- If no one is elected to the open commissioner's seat, a member will be appointed by the Sewer Commission and BOS.
- The commission discussed the State Funding List and the Sewer Design and Construction Committee. The board is still seeking interested members for the committee. There is a possibility we could go before the town with pre-design information at Fall Town Meeting.

Old Business

None

Adjournment

Rick made a motion to adjourn at 7:00 PM. The motion was seconded by Gerry. The motion passed 2-0-0